



**Minutes of the Full Council Meeting of Plaistow and Ifold Parish Council held on Tuesday
14th July 2026 at 19:30 at Kelsey Hall, Ifold.**

Attendance: Parish Councillors: Andrew Woolf (Chair); Doug Brown; Jane Price; Rick Robinson; Paul Jordan; Phil Colmer; Sarah Denyer (joined the meeting during item PC/98/26). One member of the public. WSCC Janet Duncton (left the meeting after item PC/97/26). Jane Bromley, Parish Council Clerk.

PC/93/26 **Apologies:** Apologies received and accepted from Parish Councillor Nicholas Taylor and Sophie Capsey, and District Councillors Gareth Evans and Charles Todhunter. Parish Councillor Sarah Denyer apologised she would be late.

PC/94/26 **Disclosure of Interests in relation to matters on the agenda.** None.

PC/95/26 **Minutes:** **RESOLVED** to approve the Minutes of the [Full Parish Council meeting held on 10th June 2026](#) and for the Chair to sign via Secured Signing in accordance with Standing Order 12(g).

PC/96/26 **Public Forum.** No speakers.

PC/97/26 **To receive reports from [County](#) and [District Councillors](#)**
Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.

WSCC Duncton advised that the Local Government Reorganisation decision for Sussex was expected this week.

Early 2027 the Fire and Rescue Service would be transferred to the Strategic Authority ahead of mayoral elections in May 2027.

The Health and Social Car Committee which WSCC Duncton was a member of would be looking at Winter Readiness. Emergency Preparedness Plans are to be drawn up but are likely to be prepared by the Strategic Authority.

PC/98/26 **Financial Matters**

1. Financial Reports for 18th June – 17th July 2026 (Payments and Receipts Analysis)
Includes income and payments between 18th June and 17th July 2026 (to be circulated separately) and [bank reconciliation to 30th June 2026](#) and [VAT repayment Claim 3 months to 30th June 2026](#).

Recommendation: - To receive, review the bank reconciliation and VAT reclaim and to review, note and Resolve to approve the payments, which includes payments made via Direct Debit; payments made by Debit Card under the [Scheme of Delegation para 1.5](#); and forthcoming BACS payments dated 17th June 2026 and appoint signatories to approve the schedule and to authorise the BACS payments.

RESOLVED as reviewed and approved the bank reconciliation to 30th June 20-26 and the VAT refund claim to 30th June 2026 and to approve the Order for Payments. Cllrs Robinson Price and Denyer were authorised to sign the Order as approved and Cllr Woolf to authorise the Bacs payments online.

2. Clerk's Delegated Decisions -[Scheme of Delegation](#):

Recommendation: To note the delegated decisions for the month.

- Purchase of a swift nestbox and stationery to support the Table at the School Fete £40.86 and £12.61.
- Purchase of new Thermopen for Pavilion water tap £54.36
- Authorisation of the Odd Job man to go ahead with picnic bench setting up at £225 per day.

RESOLVED as approved.

PC/99/26 **Planning:**

[See Clerks Report](#)

Neighbourhood Plan:

Recommendation: To note the update.

RESOLVED as noted

PC/100/26 **Lady Hope Play Park- Picnic Bench Replacement**

Recommendation: To note that the Lady Hope Picnic Bench has been replaced.

RESOLVED as noted

PC/101/26 **Winterton Hall Charitable Incorporated Organisation (CIO) -Title Transfer**

[See Clerk's report](#)

Recommendation: To review the quote £1750 net obtained to continue with the Title Registration for the CIO and Resolve to approve it, if appropriate.

RESOLVED to accept this quote for £1750 net.

PC/102/26 **Coxs Pond Road Barrier- Filling the Gap**

[See Clerks Report](#)

Recommendation: To review and Resolve to approve if appropriate the quote £600 gross for the blocking off the gap along the roadside barrier to Coxs Pond. A second quote was applied for but not received.

RESOLVED not to accept the quote as the price seemed high for what was involved but to ask the Odd Job Man it is something he would tackle and also Cllr Denyer would inquire of her contact if they would undertake this.

PC/103/26 **Autumn Newsletter.**

[See Clerks Report](#)

Recommendation: To note the proposals in respect of the publishing of an autumn Newsletter to be delivered to the Parish in September 2026.

RESOLVED to produce a Newsletter but not for posting to all in the Parish but to have available online and hard copies in the shops.

A further Newsletter would be produced in 2027 to advertise the next consultation of the Neighbourhood Plan and also the Parish Councillor elections.

PC/104/26 **Orchard Planting Areas - Nell Ball and Dunsfold Rd**

[See Clerks Report](#)

Recommendation: To consider the correspondence from WSCC Highways on the licence at Nell Ball and also the quotes from Sussex Land services for strimming the Orchard areas (Nell Ball £25 net (£125 per season) and Dunsfold Road £35 net (£175 per season)) every other month in the growing season so 4 to 5 cuts.

RESOLVED to accept the quote for the Dunsfold Road strimming as a one off and ask for this to be repeated on an ad hoc basis. The Nell Ball area as not under licence should be cut by WSCC Highways but this would be monitored. The Council further **RESOLVED** a one off cut of the Ifold Conservation area with the removal of debris to tidy up this area.

PC/105/26 **Biodiversity:**

[See Clerks Report](#)

Recommendation: To receive an update on Biodiversity Working Group activities and to consider whether to progress with the layby licence and also the quote for an educational bat walk in early autumn.

RESOLVED to advertise in the forthcoming newsletter the bird boxes used at the school fete for putting up around the Parish.

RESOLVED not to progress planting at the Layby at Pitsgate between Plaistow and Ifold but instead to progress through WSCC Active Communities the clearing of the area including reinstating the ditch area and cutting back the perimeter hedge as well as redefining the layby green area boundary. The resident attending the meeting had been in touch with Active Communities and would pass this correspondence onto the Clerk to progress.

RESOLVED to book a bat walk and to enquire what would be the maximum number that could be accommodated.

PC/106/26 **Clerks update & items for possible inclusion on a later agenda:**

1. Hogweed problem. Discussion.

Councillor Woolf advised that Hogweed if suppressed for four years by cutting it down before seeding would naturally die and therefore suggested a co-ordinated approach with Loxwood Parish Council to write to Landowners to achieve an effort to cut for four years on all land surrounding the Wey and Arun Canal in the Parishes.

The Council agreed with this approach and Cllr Denyer would be able to supply landowner details for the Clerk to progress and contact Loxwood Parish Council to obtain their approval for a joint letter.

2. PROW- Connectivity meeting with WSCC Highways. [See Clerks Report.](#)

Following the correspondence from WSCC PROW it was understood by the Council that there would be little assistance from WSCC regarding improving the PROW surfaces in the Parish and that it would be down to the Parish Council to organise and fund this.

Councillor Jordan advised of a small stretch of PROW in Wisborough Green where the surface had been greatly improved and the Council agreed that the Clerk contact the Parish Council to ask the circumstances of this and to enquire as to the cost of this for budgeting purposes.

3. 30mph TRO Application Between Ifold's 30mph and Plaistow. Discussion.

There were differing thoughts as to whether a 30mph limit would actually be helpful perhaps giving pedestrians the impression it was safe to walk between the settlements on the road where in reality even with such a restriction it would not be. Others felt as so many PROW crossed this stretch of road it was necessary to make crossing safer and would be in favour of a TRO application which of course may not be successful. The Clerk was asked to submit an application to find out if WSCC Highways felt this would be a measure that might improve safety.

4. Loxwood Treatment Plant Capacity Restrictions and sewage discharge licences.

[See Clerks Report.](#) Discussion.

Whilst some publicly available data exists regarding the number of sewerage spills and total spill hours at the Loxwood Treatment Plant, there is no published volume data, nor any data for 2025 or 2026. The Council considered itself effectively unable to drive forward necessary infrastructure upgrades with Southern Water. Given that similar issues are being experienced across the wider Chichester District, the Council agreed that Chichester District Council should be asked to intervene directly with Southern Water to address the matter at a strategic level and the Clerk was asked to draft a letter to Chichester District Council for further review.

PC/107/26 **Correspondence:** No additional correspondence to discuss.

PC/108/26 **Newsletter.** Nest boxes available, Bat walk, Autumn Litter pick. 80s party Cllr vacancies, Cricket match.

PC/108/26

Date of next meetings.

- Finance Committee Meeting 20th July 2026 7.30pm Kelsey Hall, Ifold.
- Planning Committee, 5th August 2026, 7.30pm Winterton Hall, Plaistow.
- Planning Committee, 25th August 2026, 7:30pm, Winterton Hall, Plaistow.

- Planning Committee, 8th September 2026 7.30pm Winterton Hall, Plaistow.
- Full Council 9th September 2026 9th September 2026, 7.30pm, Winterton Hall, Plaistow.
- Winter & Emergency Committee 22nd September 2026 7.30pm Winterton Hall, Plaistow.

The meeting closed at 9pm.

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